

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....March 20, 2013

- I.     **CALL TO ORDER** The regular meeting of the board of education was called order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II.    **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III.   **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Thomas Wiedemeier, Martha Neitzer, Lyle Cherry, and Michael Dama. Jane Meissner was absent.
- IV.    **APPROVAL OF AGENDA** Motion by Wiedemeier, seconded by Neitzer to approve the agenda as presented. Motion carried 6-0.
- V.     **CONSIDER MOTION TO APPROVE CONSENT AGENDA**

- A.     **MINUTES OF REGULAR MEETING FEBRUARY 20, 2013**
- B.     **VOUCHERS**
- C.     **FINANCIAL REPORT**

Motion by Neitzer, seconded by Dama to approve the consent agenda with approval of vouchers #82154-82279 with voids of 81986, 82004, 82007, 82136, 81501, 81505, 81688, 81715, 81873, 81883, 81885 in the amount of \$1645530.41 and Fund 60 #163737-163738 with voids of 163729 in the amount of \$14,118.18. Motion carried 6-0.

- VI.    **PUBLIC INPUT**       Jackie Fickler regarding track supervisors.
- VII.   **CORRESPONDENCE/RECOGNITION** There was none.
- VIII.  **REPORT(S)**
  - A.     **COMMITTEE REPORT**
    - 1.     **AD HOC EMPLOYEE HANDBOOK COMMITTEE** Sikowski gave an update on the Ad Hoc Committee meeting.
    - 2.     **BUILDINGS, GROUNDS AND TRANSPORTATION COMMITTEE** Dama gave a report on the committee meeting.

B. ADMINISTRATIVE REPORTS

1. PATRICK MANS – SUPERINTENDENT The principals and I attended the great state conversation session at CESA 8 to discuss the implementation of the common core state standards. CESA 8 will be hiring a curriculum and instruction director and technology coach. We may look toward partnering with CESA to improve our staff use of technology in the classroom.
2. JEFFREY WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL Elementary Summer School will be held from June 6<sup>th</sup> through July 3<sup>rd</sup> this year. Time will be from 8:30 until 1:30. Classes will be from 4K readiness through 8<sup>th</sup> grade and will meet 5 days a week. Our World's Finest Chocolate sale is finished. We will make over \$7,000 on this as well as the profit from our magazine sales. Track for middle school will begin on the 2<sup>nd</sup> of April. We had 4K sign-up on the 13<sup>th</sup> of March. We had 19 students signed up. Next sign up will be April 9<sup>th</sup> at the elementary library.
3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL Mr. Mans, Mr. Walsh and I attended a workshop at CESA 8 to discuss guidelines for implementing the Effective Educator evaluation system that will be in place in 2014. 22 varsity athletes volunteered to read their favorite children's book to the classrooms in the elementary on Monday, March 4, for the "Reading Pep Rally". Mr. Johnson and I held freshmen orientation on Tuesday, March 4, at 6:00 p.m. I discussed the rules and expectations for them while Mr. Johnson discussed scheduling options and graduation requirement. Students representing various high school clubs also discussed the availability of extra-curricular activities. Scheduling for the 2013-14 school year is almost complete. 98 % of the high school students have made out their schedules.
4. TOM WHITE – BULDINGS, GROUND AND TRANSPORTATION DIRECTOR Wednesday I attended the elementary teachers meeting to discuss the carpet replacement options with them. The carpet replacement bids were let out on Wednesday and are due back April 16<sup>th</sup>. I met with the bus contractors to discuss the approval of their contracts. Due to a concern they had that prompted a suggested change to the contract they have not signed them yet. I am taking vacation days on Thursday, March 28<sup>th</sup> and Monday, April 1<sup>st</sup> to visit family in Minnesota.

5. **JOLENE HUC – COMMUNITY EDUCATION DIRECTOR** Community Ed Council met on March 13<sup>th</sup> and we welcomed two new students into the community ed council Roberto Santos and Zachary Myzka. Our Biggest Skinny had their first relay and the winners received coffee from the JAVA Lodge and we thank them for their donation. Each group is working on getting donations from community businesses for prizes. The advertising will go on the back of the shirt that we are ordering for the program. We have lost 207 pounds for the first month. Summer school planning is underway everyone gave the dates and times and we are working on a free lunch program. We are working on the garden and working on getting a grant. We are working with Peggy Zielinski and Carol Rausch who have knowledge of the garden and grant writing. The tumbling performance is Tuesday, April 16<sup>th</sup>, the 3 on 3 will be here this Saturday, the Easter Egg Hunt is scheduled for here at the high school on March 30<sup>th</sup>, the first Saturday in May is the craft show. The knitters have moved up to the Community Center on the highway and love it up there. We will be discussing possibilities for next year: cross country skiing, soccer, a community class in the TRITON room, xbox and wii tournaments.
6. **ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE** Student Council recently went to the M&O Conference meeting located in Peshtigo. Science Club is looking into putting a shark in the tank instead of an octopus. NHS has a third blood drive coming up on May 3<sup>rd</sup> and NHS is looking to get at least 28 units of blood. Rube Goldberg took 15<sup>th</sup> out of 21 teams with our highest average for our scoring in our oral presentation. HIQ is preparing for the upcoming third round of competition. If we score 43 points we could make it into post season. Yearbook is working to get all their material done by their deadlines.

#### IX. INFORMATION/DISCUSSION

- A. **SUMMER SCHOOL** The principals and Community Education Director gave information about this year's summer school program.
- B. **2013-2014 CESA 8 CONTRACT** Mr. Mans reported on the CESA 8 contract for 2013-2014.
- C. **2013-2014 TEACHING STAFF** Mr. Mans reported on the teaching staff list. This list is subject to change depending on the retirements that are approved.

- D. 2013-2014 BUDGET UPDATE Linda Tarmann gave an update on the tentative budget. There are still several factors not known so this is just a tentative update.
  - E. HIGH SCHOOL GRADING SCALE Mr. Baumann discussed the changing of the high school grading scale.
  - F. ATHLETIC/EXTRA-CURRICULAR CODE CHANGE Mr. Baumann discussed the change to the code in regards to going from allowing one F to allowing no F's.
  - G. ELEMENTARY/MIDDLE SCHOOL FLOOR COVERING PROJECT BIDS Mr. White discussed with the board regarding putting out bids for the floor covering project at the Elementary/Middle School.
  - H. BUSING CONTRACT/EXTRA-CURRICULAR BUSIN BIDS Mr. White shared information in regard to the busing for 2013-2014.
  - I. TEACHERS REQUESTING RETIREMENT There are 6 teachers requesting retirement. Mr. Mans discussed the retirement options with the board.
  - J. ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN Nick Schramm presented information and requested that the board approve contracting with Eclipse to fulfill the requirements of Board Policy 7541 – Electronic Data Processing Disaster Recovery Plan.
- X. ITEMS SCHEDULED FOR ACTION
- A. APPOINTMENT(S)
    - 1. SUBSTITUTE TEACHERS Motion by Dama, seconded by Wiedemeier to approve Kyle Fischer, Dyrk Wagoner and Elijah Dufek as substitute teachers. Motion carried 6-0.
    - 2. ELEMENTARY VOLUNTEER/CHAPERONES Motion by Wiedemeier, seconded by Deschane to approve David LeCloux as a volunteer/chaperone at the elementary/middle school. Motion carried 6-0.
    - 3. SOLO AND ENSEMBLE ACCOMPANIST Motion by Wiedemeier, seconded by Neitzer to approve Emily Milquet as an accompanist for solo and ensemble. Motion carried 6-0.

4. ELEMENTARY PRINCIPAL JOB SHADOW Motion by Cherry, seconded by Wiedemeier to approve Mike Stonefifer as a job shadow to Principal Walsh. Motion carried 6-0.
  5. ASSISTANT FORENSICS COACH Motion by Deschane, seconded by Dama to approve Dana Prange as the Assistant Forensics Coach. Motion carried 6-0.
  6. VOLUNTEER TRACK COACH Motion by Wiedemeier, seconded by Dama to approve Scott Banaszak as the volunteer track coach. Motion carried 6-0.
  7. COMMUNITY EDUCATION STUDENT COACH POSITIONS Motion by Neizter, seconded by Deschane to approve Molly Steiner and Vicki Koons a Community Education Student Coaches. Motion carried 6-0.
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- B. SUMMER SCHOOL FORMAT AND DATES Motion by Dama, seconded by Deschane to approve the Summer School format and dates as presented. Motion carried 6-0.
  - C. 2013-2014 CESA 8 CONTRACT Motion by Wiedemeier, seconded by Neitzer to approve the 2013-2014 CESA 8 contract as presented. Motion carried 6-0.
  - D. ECLIPSE ANNUAL SERVICE HOURS Motion by Dama, seconded by Wiedemeier to approve the Eclipse annual service hours as presented. Motion carried 6-0.
  - E. ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN PROJECT Motion by Cherry, seconded by Wiedemeier to approve the Electronic Data Processing Disaster Recovery Plan Project as presented. Motion carried 6-0.
  - F. YOUTH OPTIONS STUDENTS Motion by Deschane, seconded by Dama to approve the Youth Options requests for the fall of 2013-2014. Motion carried 6-0.
  - G. USE OF VILLAGE SOFTBALL FIELD Motion by Deschane, seconded by Dama to approve the use of the Village softball field. Motion carried 6-0.
  - H. 2013-2014 TEACHER LIST Motion by Neitzer, seconded by Dama to approve the 2013-2014 teacher list as presented. Motion carried 6-0.

- I. RETIREMENTS Motion by Wiedemeier, seconded by Deschane to approve the 6 teacher retirements as presented and the access to the early retirement benefits for two additional staff members beyond the required three according to the CEA. Motion carried 6-0.
  - J. ELEMENTARY/MIDDLE SCHOOL FLOOR COVERING PROJECT/BIDS Motion by Dama, seconded by Cherry to approve the elementary /middle school floor covering project and to let them out on bids. Motion carried 6-0.
  - K. BUSING CONTRACT Motion by Dama, seconded by Cherry to approve the busing contract including the shuttle bus contracts. Motion carried 6-0.
  - L. EXTRA-CURRICULAR BUSING BIDS Motion by Deschane, seconded by Wiedemeier to approve Lamers for the 2013-2014 extra-curricular busing. Motion carried 6-0.
- XI. RECESS TO CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(f)(c)
- A. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS
  - B. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE
- Motion by Dama, seconded by Deschane to Recess to Closed Session as Per Wisconsin Statute 19.85(1)(f)(c) for Considering Financial, Medical, Social or Personal Histories or Disciplinary Data of Specific Persons and Considering Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee at 7:36 p.m. Roll call vote was taken: Dama, yes; Sikowski, yes; Neitzer, yes; Cherry, yes; Wiedemeier, yes; and Deschane, yes. Motion carried 6-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2) Motion by Deschane, seconded by Neitzer to reconvene into open session at 8:11 p.m. Motion carried 6-0.
- Motion by Dama, seconded by Neitzer to approve Kathy Marcy's extended leave. Motion carried 6-0.

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XIII. ADJOURNMENT Motion by Dama, seconded by Wiedemeier to adjourn at 8:13 p.m.  
Motion carried 6-0.

Prepared by:

Kris Heidewald  
Recording Secretary

Ginger Deschane  
Clerk

Jeannette Sikowski  
President